



How to Select a Junior Gold Squad

Table of Contents

I.	Overview	1
II.	Select a Junior Gold Squad	2
III.	Change a Squad Choice	4
IV.	Warning and Error Messages	6

Overview

This document provides the step-by-step directions on how to select a squad and if necessary, change to another squad. By the end of this document, you will have a full understanding of how to:

- ✓ **Select a Junior Gold Squad**
- ✓ **Change Squads**
- ✓ **Understand Warning and Error Messages**

Users must first log into Registration using their Community Login ID.

For instructions on creating, logging in, or managing your USBC Community Login use this [guide](#).



Select a Junior Gold Squad

Once logged into Registration, locate the appropriate Gender/Division. Each Gender/Division will have a separate tournament card displayed.

Select the relevant card and click Register.



Users will be presented a calendar. All available dates are in bold. Select the appropriate date to reveal the available squads.

Time	Price (\$)	Available	Quantity	In Cart
07:30 AM	0.00	5	0	0

Time	Price (\$)	Available	Quantity	In Cart
11:00 AM	0.00	8	0	0

Time	Price (\$)	Available	Quantity	In Cart
04:30 PM	0.00	10	0	0

The available spots are displayed in the Available column. As Squads become sold out, the squad will no longer be available for purchase and indicates SOLD OUT.

Time	Price (\$)	Available	Quantity	In Cart
07:30 AM	0.00	5	0	0

Time	Price (\$)	Available	Quantity	In Cart
11:00 AM	0.00	0	0	0

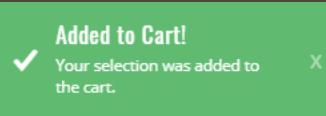
Enter the Quantity of 1 and then click **ADD(1)** to add the selection to the cart.

Time	Price (\$)	Available	Quantity	In Cart
07:30 AM	0.00	5	1	0

Time	Price (\$)	Available	Quantity	In Cart
11:00 AM	0.00	0	0	0



A green pop up will display confirming the addition to your cart.



Click **Review Selection** to view your cart

Squad 1 squads for Fri, Jul 9th

Time: 07:30 AM	Price (\$): 0.00	Available: 4	Quantity: 0	<input type="button" value="ADD"/>	<input type="button" value="In Cart 1"/>
----------------	------------------	--------------	-------------	------------------------------------	------------------------------------------

Squad 2 squads for Fri, Jul 9th

Time: 11:00 AM	Price (\$): 0.00	Available: 0	Quantity: 0	<input type="button" value="SOLD OUT"/>	<input type="button" value="In Cart 0"/>
----------------	------------------	--------------	-------------	-----------------------------------------	------------------------------------------

Total: \$0.00

Review the selected squad is your squad of choice and click **Actions** to add your Athlete to the roster.

Enter the Member's ID and click the + to add the athlete to the roster.

Please assign your team members before proceeding to payment:

Event Name: Squad 1	Team Name: Entry #1	Date: 07:30 AM, Jul 9th, 2021
---------------------	---------------------	-------------------------------

Entry and Roster Information

Event Name: Squad 1	Team Name: Entry #1	Date: 07:30 AM, Jul 9th, 2021
---------------------	---------------------	-------------------------------

Entry and Roster Information

Team Name:

Country: State:

Member ID:

If the ID entered is confirmed valid, a Green check mark is displayed.

Click **Save Changes**

Entry and Roster Information

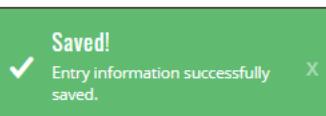
Team Name:

Country: State:

Member ID:

Savannah, SPRINGS, GA 30127 Gender: Female
Age: 17
 This bowler is a Pro

A green pop confirmation message will display that the athlete was saved successfully.



Confirm athlete's name, correct squad date/time, and division are displayed.
Click **Review Cart**

Event Name Squad 1	Team Name Savannah	Date 07:30 AM, Jul 9th, 2021	Division U18Girls	ACTIONS 
				CLEAR MY CART RETURN TO CALENDAR REVIEW CART 

Confirm one final time and click **Complete Transaction**

Order Review					
Event Name Squad 1	Date Fri, Jul 09 2021	Time 07:30 AM	Quantity <input type="text" value="1"/>	Unit Price (\$) 0.00	Item Total (\$) 0.00
Total: \$0.00					
CLEAR MY CART RETURN TO CALENDAR COMPLETE TRANSACTION 					

A Confirmation message will be displayed.

Congratulations! You have successfully selected your squad for the Junior Gold Championships. You can modify your squad by using the "Manage" button below.



[REGISTER](#) [MANAGE !\[\]\(3548212f2313bdc7fdcdb1410b31caf5_img.jpg\)](#)

And a confirmation email sent to the person logged in with their Community ID



Dear Sample User,

Thank you for taking the time to select your squad assignment for the Junior Gold Championships.

Here are the details of your first squad:
2021 Junior Gold U18 Girls Squad Selection

1. Reservation Number 295898: Squad 1, 07/09/21 @ 7:30 AM CT

[View my Squad](#) on USBC Event Registration to confirm the accuracy of your selection. You may change this selection until June 1, 2021 provided there are still spots available in your squad choice. NO CHANGES will be allowed after June 1st.

For more information on the Junior Gold Championships, visit the [Junior Gold Homepage](#). We look forward to seeing you!

This is an automated email notification and cannot receive replies.

Copyright © United States Bowling Congress
IBC Youth Department
621 Six Flags Drive • Arlington, TX 76011
800.514.2695 x8426 • tournaments@ibcyouth.com

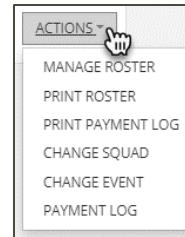
Change a Squad Choice

Advancers have until June 1 to change their selected squad.

To change a previously selected squad click **Manage** on the Division/Gender Card

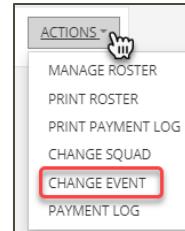


Click **Actions** on the squad to update



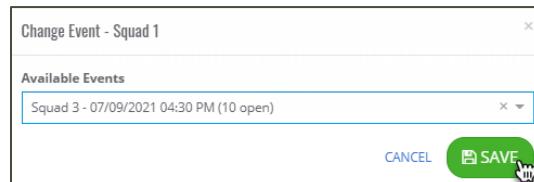
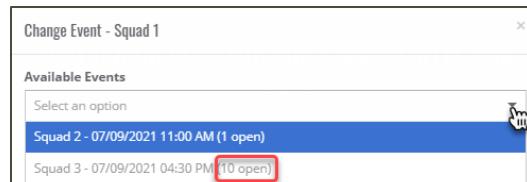
Select **Change Event***

*Note - The term "squad" in Registration does not equate to a squad in Junior Gold. You must change an Event.



Using the dropdown arrow view the available Events/Squads. The available events/squads will identify how many positions on the squads are open. Highlight and select the desired event.

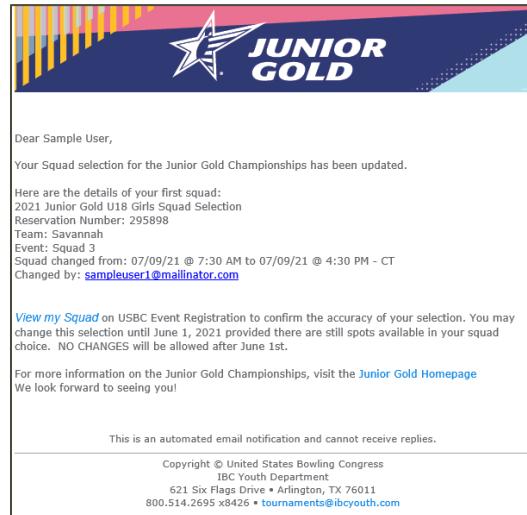
Verify the new chosen Event is displayed and click **Save**.



Squad details are now displayed.



Along with a confirmation email of the change.



Warning and Error Messages

The system is set up to validate an athlete fits into the selected squad and that they are youth members. Below are a couple of possible messages the user may receive and their meaning.

The following errors occurred:

- An error occurred while calculating the division for the roster.

Member ID entered is
not for a youth member:
! This tournament is only
for youth members X

Warning: this bowler is already on other rosters for this event

Reason: The added Athlete does not fit into the division to which the athlete is being added. Either by Age or Gender.

Possible Resolution: Confirm the correct Gender/Division was selected or contact IBC Youth to confirm the athlete's date of birth is accurate.

Reason: The added Athlete has an adult membership and does not qualify for the Junior Gold Championships.

Possible Resolution: Confirm the correct Gender/Division was selected or contact IBC Youth to confirm the athlete's date of birth is accurate.

Reason: The added Athlete has already been added to a Junior Gold Squad.

Possible Resolution: Contact IBC Youth for assistance

