

USBC BOARD OF DIRECTORS AND IBC YOUTH COMMITTEE PROCEDURES



The process of becoming a director on the United States Bowling Congress (USBC) board or a member of the International Bowling Campus (IBC) Youth Committee.

Purpose: Prepares the slate of candidates for USBC Board of Directors election and selects IBC Youth Committee members for approval by the USBC and Bowling Proprietors' Association of America (BPAA) boards.

TASK	DATE
Board elects Nominating Committee and Committee Chairperson	June
The chairperson works with staff to schedule future meetings/calls.	June
All candidates must be RVP approved	Upon Application Submission
Candidates will receive correspondence with confirmation of application, to include the Committee Process Procedures/Timeline	June to October
Due date for applications to be received at IBC (including Disclosure Form)	October 1
Nominating Committee considers all applications and ranks candidates based on: skill sets needed, leadership experience, job experience, and candidate qualifications.	Mid-November to Mid-December
The Committee also develops questions for the face-to-face interviews.	December
Candidates are sent correspondence telling them whether or not they are moving forward to face-to-face interviews with the Committee.	December
Candidates moving forward to face-to-face interviews work with IBC's Travel Team to secure their travel arrangements. USBC covers the travel expenses.	December
Based on travel schedules, an interview schedule is established, and candidates are sent correspondence advising them of day/time of their interview.	December
Face-to-face interviews are conducted, candidates are evaluated, and the Nominating Committee determines how many candidates to slate to the USBC Board.	January
Nominating Committee Chairperson notifies the IBC Youth Chairperson of their recommendation. The IBC Youth Chairperson presents the list to their committee and if approved, forwards the names of their representatives to the USBC and BPAA Boards.	As soon as reasonable
Candidates to the USBC Board receive a phone call from the Committee chairperson advising them whether or not they are being slated.	As soon as reasonable
Slated candidates for the USBC Board will receive a summary document outlining what to expect at USBC Convention as a USBC Board of Directors candidate.	As soon as reasonable
Nominating Committee Chairperson and/or IBC Youth Chairperson notifies all candidates to the IBC Youth Committee and incumbents, who did not make it, by phone.	As soon as reasonable
Candidates to the USBC Board are voted on at the USBC Convention. USBC covers their travel expenses.	Time/place of USBC Convention