

# CHECKLIST TO LEAGUE KICKOFF DURING COVID-19



- Contact each center in your association (Phone call, in person, video chat)
  - Find out what they could use your help with in communicating the league officers and bowlers
  - Gather upcoming league plans as they may be different than years past
- Gather any information the center wants help communicating to their bowlers
  - Information to gather Discuss cleaning/disinfecting procedures
  - What is the current mask protocol?
    - Center may be stricter than the governmental guidelines
  - Seating arrangements in bowling center
  - Are any leagues starting later than usual?
  - Any other information the center may want you to know to assist answering questions from the bowlers?
- Email the bowlers from each center the league schedule with start date and contact info
  - Pull bowler lists from WinLABS
  - Drop in Mailchimp, Constant Contact, etc.
  - Contact a Regional Manager for help if needed
- Follow your center's social media accounts
  - Schedule time to check them at least twice a week and share any postings related to league starting information
- Call your league officers from last season
  - Find out what they know about their leagues so far and what they've been communicating with the center about
    - Do they know how many teams are coming back?
    - Have they called all of their league captains, or all the bowlers?
    - Email them the league roster from last year if they don't have it
  - Do they have a Facebook group they could share with you?
  - What could they use your help with?
  - Reminder about weight hole rule, isopropyl alcohol rule and age change if applicable
- Offer to host a Zoom call with your league officers (keep it to an hour max)
  - Schedule and send out invites to league officers
  - Email, phone, text, Facebook post and on your website
  - Have an agenda prepared
    - Updates on rule changes
    - League packets
    - Ask what they are hearing from their league members about the season
  - Invite a center rep to attend

*DISCLAIMER: Ideas presented in this checklist are examples of best practices that you may consider doing with your league officials and centers to kick-off the season safely. In no way is USBC saying any of these things is required. Please refer to CDC and local/state government guidelines for current requirements in your area. You don't necessarily need to do everything on the list, but we suggest doing some in each section at a minimum.*