

ORGANIZATIONAL MEETING

This is an exciting time as associations will be coming together to become a unified organization representing all bowlers in your community. The sole purpose of an organizational meeting is to approve the proposed bylaws and to elect board members for a new merged USBC association.

- **NOTES:** Organizational Meetings are unique in that there are no specific rules in place because the new association does not yet exist, and no bylaws have been approved for the new association. The Transition Committee prepares the items for the organizational meeting. No business, other than the approval of the proposed bylaws and the election of the new board of directors and delegates can be conducted. New business can be discussed, but the only actions that can be taken are on the bylaws and election of board members and delegates. Organizational meeting takes place prior to the actual effective date of the new association.
- Local Association Mergers – all current members, 14 years of age or older, of the merging associations are able to attend with both voice and vote.
- State Association Mergers – transition committee creates a delegate structure for the Organizational Meeting (See Transition Committee document). The delegate structure for the Organizational Meeting does not need to be the same as is being proposed for the new merged organization in the proposed bylaws.

AT THE ORGANIZATIONAL MEETING:

- Meeting is called to order by the Chairperson of the Transition Committee.
- There are no quorums for Organizational Meetings
 - Locals – any member in attendance may vote
 - States – any delegates in attendance may vote. Members have voice only.
- Chairperson presents proposed Bylaws for the new organization.
 - Any eligible voter may propose changes to the bylaws.
 - A 2/3 vote required to accept proposed bylaws.
 - New bylaws go into effect on August 1st (Date the new association becomes effective), with the exception of eligibility requirements, if applicable.
- Chairperson begins election process (unless they are slated for election, then they turn it over to the Nominating Committee chairperson.)
 - Any current member may run from the floor if they have not been seeded in a position by the nominating committee. Eligibility requirements which have been proposed in the new bylaws may be followed, when the new bylaws have been adopted first.
 - There is no time requirement for turning in applications for board. Any member in good standing, 14 years of age or older, may run from the floor.
- Voting procedures: USBC recommends that all voting at Organizational Meetings be done by paper ballot. Other voting procedures (voice, hand, and standing) may be used at the discretion of the Chairperson.
 - Officers are elected first, in order. Elected by majority vote.
 - Directors are elected next. Elected by plurality vote.
 - Delegates to State/National Convention. Elected by plurality vote.

AFTER THE ORGANIZATIONAL MEETING (PRIOR TO NEW ASSOCIATION EFFECTIVE DATE)

- Newly elected board begins work to set up the new association prior to the effective date.
 - Hiring Association Manager
 - Selecting office location
 - Open bank account (former associations would give startup funds at this time)
 - President may appoint committees, if needed
 - Complete/change Articles of Merger for Secretary of State.
 - Any other items that cannot wait until after the association effective date.
- Transition Committee members should work with their former associations to help them with all final work concerning the predecessor associations.
 - Final audit of each association
 - Turn over all association assets (both financial and physical) to newly merged association
 - File final IRS Form 990
 - Dissolve organization(s) with your Secretary of State.
 - Former associations must finish processing of all summer league averages and upload a backup of their WinLABS database to USBC Headquarters in order to merge the databases

