

**FAILURE TO PAY MEMBERSHIP FEES**  
**(For Association Use Only)**

Date

Name  
Address

Dear \_\_\_\_\_:

As you are aware, you issued check number/numbers \_\_\_\_\_ to pay membership dues in the amount/amounts of \$ \_\_\_\_\_. This check was/These checks were returned marked \_\_\_\_\_.

**OR**

As you are aware, you used an invalid credit card to pay membership fees in the amount of \$ \_\_\_\_\_. This is a violation of the United States Bowling Congress Rule 17b, Item 3 which carries a suspension penalty.

Consequently, in order to resolve this matter, it will be necessary for you to send us a certified check or money order in the amount of \$ \_\_\_\_\_ (which includes a \$ \_\_\_\_\_ bank service charge) made payable to USBC within fifteen (15) days from the date of this letter.

In the event we do not hear from you within the 15 days, we will refer this matter to USBC charging that you have violated USBC Rule 17b, Item 3.

In addition, this is notification that until the money you owe is paid, you no longer are a USBC member. Therefore, any games in which you participated in the past 15 days and all future games are subject to forfeit. In addition, without membership, you cannot bowl in any USBC tournaments. If you do bowl in a tournament without membership, you could be disqualified.

We trust you will want to attend to this matter immediately thereby eliminating the need for formal action.

Sincerely,

\_\_\_\_\_, Association Manager  
Name of Association

cc:     League President  
         League Secretary  
         Copy all leagues in which defendant is a member