QUICK FACT – Payment Guide

(Credit Card and Unassigned Funds)

To use a Credit Card online, follow these step by step instructions:

For instructions on how to submit a scholarship list, please click here.

After entering in a scholarship list, you will come to the following "SMART Scholarship Setup" page. Clicking the "Fund Scholarship" button circled in red, will bring you to the next page.

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1st- Type the amount of Unassigned Funds you wish to use into the "Applied Unassigned" field. *Remember, Unassigned Funds cannot take the place of a collected prize fund. If a prize fund was collected, that must be used.

2nd- Type the amount you wish to charge to your credit card into the "Credit Card Amount" field.

3rd- You may also add to your Unassigned Funds balance through the portal using all major credit or debit cards. Type the amount you wish to charge to your card into the "Add to Unassigned Funds balance." field. Once you pay, this will show in the "Pending Unassigned Funds" balance

4th- When finished, click "Pay" again.

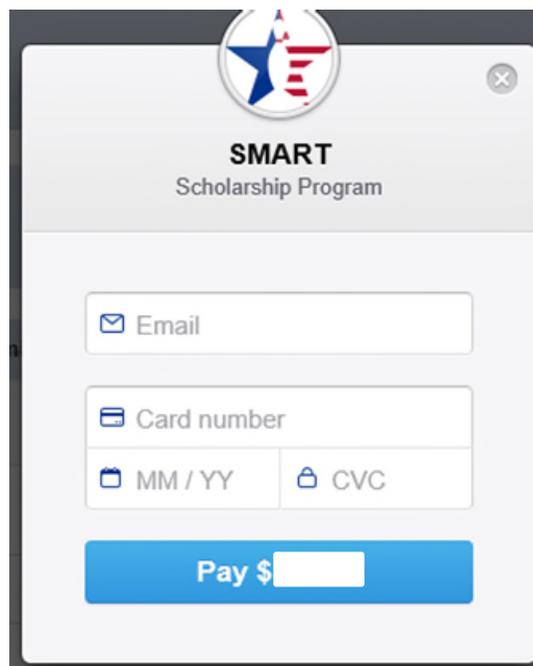# QUICK FACT – Payment Guide pg. 3
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Clicking "Pay" will take you to the Confirmation page. Read carefully and click Continue.
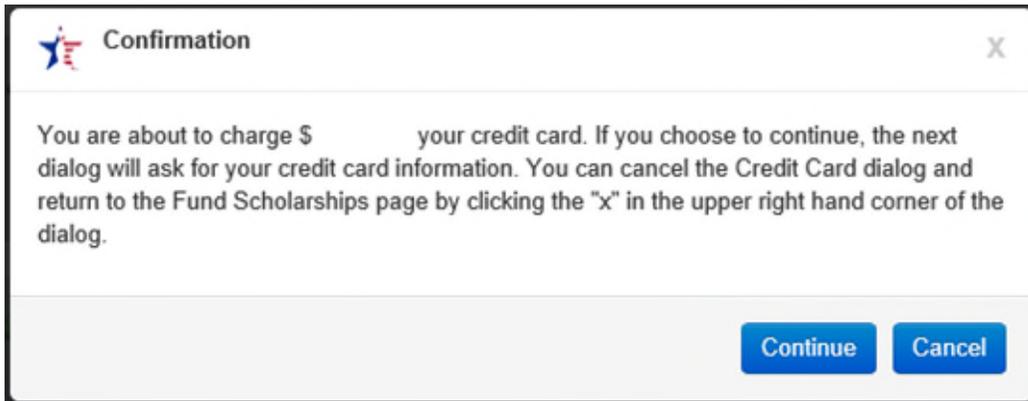
Fill in the required fields and click the pay button.

A Confirmation email will be sent to the email address you provided on the page above. You should now see the symbol next to your scholarship list showing this as complete.

(Other Payment Options)

- **Pay by check**: Print a copy of your list and send a copy with your check. Be sure to put your SMART account number on your check's Memo field. The check can be mailed to:

  SMART
  621 Six Flags Dr.
  Arlington, TX 76011

- Use unassigned funds; however, keep in mind, funds collected for prize/scholarship money must be used as advertised. Unassigned funds that were not submitted for a specific event can be used to:
  * Enhance a tournament or league
  * Conduct a tournament or league without payment of prize money and using these funds for scholarships
  * Give an extra scholarship, meritorious service, high game/series, etc.

- If you desire, we can take payment over the phone using a credit/debit card.

Once your scholarship list is funded, the scholarship will show in the Recipient's account.

If you have any questions concerning your SMART account, please contact us by emailing smart@bowl.com, or by phone at: 800-514-2695 ext. 8968.

We thank you, and those who help you to further the education of our youth!